

11月30日起要換車牌了! 我該怎麼做?
I need to get a license plate starting from November 30, 2022
What should I do?

電 動 自 行 車

Electric bicycle

微型電動二輪車

Mini Electric Two-wheel Vehicle

以電力為主，最大行駛速率在25km/hr以下，且車重不含電池在40kg以下或車重含電池在60kg以下之二輪車輛

This includes cycles that are electric-driven, with highest running speed below 25km/hr.
The vehicle weight is below 40 kg without battery or below 60 kg with battery.

申領牌照、實車查核
異動登記作業

License application
Real vehicle check
Alteration registration

Q&A!

買了一台全新的微型電動二輪車！

I bought a mini electric two-wheel vehicle



領牌時需要準備以下資料及費用！

Prepare the following information and fee when picking up the license!

1 身分證證明文件 ID certificate

* 個人名義申請者 Individual applicant

繳驗車主國民身分證正本(或軍人身分證或僑民居留證)

Submit the official copy of the car owner's ID (or the soldier's ID or the expatriate's residence permit) for inspection.

* 公司、行號名義申請者

Corporate and business entity applicant

繳驗公司、行號主管機關核准登記之公文(公司含登記表)核發之登記證明書(公司行號名義)為影本者，另繳驗該公司行號最新一期繳納營業稅證明文件影本。

Whoever submits the copy of official document about approved registration submitted by the competent authority of the corporate and business entity (registration form included for the company) and the issued registration certificate (in the name of the business entity), shall submit the latest copy of business tax payment certificate of the business entity for inspection.



2 實車查核完成之新領牌照登記書 The new license registration after the real vehicle check

一式兩份
In duplicate

* 製造廠或進口商出廠實車查核者

Real vehicle check for the delivery by the manufacturing plant or importer

1年內應辦理領牌手續

The license must be picked up within a year

* 監理單位實車查核者

Real vehicle check for the regulatory body

合格日起一個月內需完成領照手續

The license must be picked up within a month from the Q-date.



3 來歷證明 Proof of identity

* 國產車 Domestic vehicle

國內製造車輛之出廠證明

Delivery certificate for domestic vehicle

* 進口車 Imported vehicle

海關進口與貨物稅完(免)稅證明書

Proof of tax-exemption or proof of duty payment for customs import duty



4 統一發票 Uniform invoice

* 需註明買受人、車架號碼

The vendee and VIN must be indicated.



5 安全審驗合格證明書 Certificate of conformity to the safety certification



6 有效期間超過30日以上的強制汽車責任保險證 Motor insurance certificate with validity over 30 days

7 印章 Seal



號牌300元/面

NT\$ 300 for license plate



行照150元/枚

NT\$ 150 for vehicle license



使用中未領牌微型電動二輪車。

The unlicensed mini electric two-wheel vehicle



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Prepare the following information and fee when picking up the license!

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ID certificate

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Proof of identity

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Proof of tax-exemption or proof of duty payment for customs import duty



以上證件如有遺失，得由原製造廠或進口商出具證明文件。

若原製造廠或進口商主體已不存在，則由微電車相關產業公(協)會出具證明文件方式辦理。

If the certificates above are missing, the original manufacturing plant or importer must present the certificate.

If the main office of the original manufacturing plant or importer is no longer in business, the industrial association related to micro electric bicycle must present the certificate to handle the loss of certificate.

4 統一發票

Uniform invoice

* 需註明買受人、車架號碼

如有遺失得由原車主以切結方式辦理

The vendee and VIN must be indicated.

The original vehicle owner would submit the affidavit for the lost certificate.



5 有效期間超過30日以上的強制汽車責任保險證

Motor insurance certificate with validity over 30 days

6 印章

Seal

AB55678

號牌300元/面

NT\$ 300 for license plate



行照150元/枚

NT\$ 150 for vehicle license



公路總局廣告

Advertisement for Directorate General of Highways

已經領牌的微型電動二輪車 過戶，需要實車查核嗎？

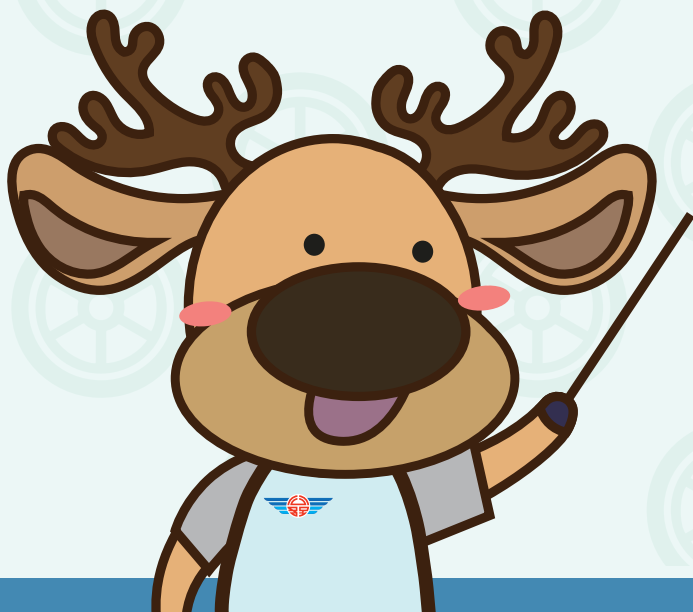
Is real vehicle check required for the transfer of vehicle ownership for the mini electric two-wheel vehicle if the license has been picked up?

出廠滿5年者 原則須實車查核!

Generally, a real vehicle check is required for the vehicle **that has left the factory at least 5 years!**

例外:自實車查核合格日起6個月內，
辦理過戶時免再實車查核!

For instance, it is not required to perform real vehicle check again **in six months after the qualification** date of first real vehicle check when the transfer of vehicle ownership is made!



微型電動二輪車什麼時候需要實車查核?

Mini electric two-wheel vehicle

When is the transfer of vehicle ownership required?



有下列情況時，須辦理查核

Transfer of vehicle ownership is required when the following applies.

1

全新微電車申請牌照

License application for new Mini electric two-wheel vehicle

製造廠或進口商出廠已實車查核，免再實車查核

Real vehicle check has been conducted by the manufacturing plant or importer upon delivery.

Therefore, it is not needed to conduct a real vehicle check again.



2

繳(註)、吊銷重領申請牌照

Payment (note) for license application after revoking

使用中且經審驗合格之微電車申請牌照

License application for micro electric bicycle in use and qualified under examination



4

遺損換牌

License renewal due to missing or damage



5

出廠5年以上申請過戶者

Application for transfer of vehicle ownership after the vehicle has left the factory over five years

6

車輛失竊後尋獲者

The vehicle has been found after being stolen



微型⚡電動二輪車實車查核有效期間多久？

Mini electric two-wheel vehicle

How long is real vehicle check valid?

製造廠或進口商出廠實車查核者

Real vehicle check for the delivery by the manufacturing plant or importer

1年內應辦理領牌手續。

The license must be picked up **in a year**.

監理單位實車查核者 Real vehicle check for the regulatory body

合格日起一個月內需完成領照手續，
逾期應重新申辦。

The license must be picked up **in a month since the qualification date**.

The application must be made again if the license expired.



各項實車查核均不需費用喔！
All kinds of real vehicle check are free!



微型電動二輪車有哪些項目變更

「不」需要實車查核即可辦理變更登記呢？

For mini electric two-wheel vehicle, which items are valid for alteration registration

without real vehicle check if altered?

依道路交通安全規則第16條第1項規定

Alteration registration is based on Article 16, Paragraph 1, Road Traffic Safety Regulations.



已領牌照的情況下，變更以下項目不需要喔！
Alteration registration is not required for the following if **the license has been picked up.**

1

變更車主名稱

Alteration of vehicle owner's name

2

變更地址

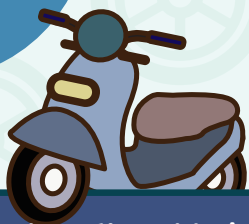
Alteration of address

3

變更證號

Alteration of license number





微型電動二輪車
Mini electric two-wheel vehicle

過戶 遺失換牌及重領 需要準備哪些資料?

What information are required transfer of vehicle ownership license renewal due to loss and damage and second-time pick-up?

	過戶 Transfer of vehicle ownership	遺失換牌 License renewal due to loss	損壞換牌 License renewal due to damage	重領 Second-time pick-up
● 過戶登記書 Vehicle transfer registration form	●			
● 異動登記書 Vehicle registration modification form		●	●	
● 新領牌照登記書 New vehicle license plate registration form				兩張 Two sheets
● 行車執照 Vehicle license	●	●	●	
● 身分證明文件 ID document	●	●	●	●
● 有效期間超過30日以上的有效強制汽車責任保險證 Valid motor insurance certificate with validity over 30 days	●	●	●	●
● 印章 Seal	買賣雙方 Buyer and seller	●	●	●
● 實車查核 Real vehicle check	● 五年以上 At least five years	●	●	●
● 代辦人身分證 Attorney's ID	●	●	●	●
● 警察機關報案證明單 Vehicle lost certificate		●	● 註3 Note 3	
● 查核違規 Violation check	●	●	●	●
● 行照規費 Vehicle license fee	150元	150元	150元	150元
● 牌照規費 License plate fee		300元	300元	300元

備註 Note

- 身分證明文件以個人名義申請者，應繳驗車主國民身分證正本(或軍人身分證或僑民居留證)；以公司、行號名義申請者，繳驗公司、行號主管機關核准登記之公文(公司含登記表)或核發之登記證明書(公司行號名義)為影本者，另繳驗該公司行號最新一期繳納營業稅證明文件影本。
If the ID document is submitted in the name of an individual, the official copy of the car owner's ID (military ID or expatriate residence permit) must be submitted for inspection. If the ID document is submitted in the name of a corporate or business entity, and the copy of the official document for approved registration submitted by the competent authority of the corporate and business entity (registration form included for the company) or the issued registration certificate (in the name of the business entity) has been submitted for inspection, the copy of the latest copy of business tax payment certificate of the business entity must be submitted for inspection.
- 若委託他人辦理過戶者，除繳驗第(1)點規定證明文件外，應另繳驗代辦人身分證與微電車所有人有效之駕駛執照或全民健康保險卡或護照等第2身分證明文件。
If you entrust someone for transfer of vehicle ownership, besides submitting the certificate specified in (1) for inspection, the ID of the attorney and the valid driver's license, NHI Card or passport of the owner of the mini electric two-wheel vehicle must be submitted for inspection.
- 號牌損壞者，應將損壞之號牌繳回。(缺2碼以內者，得由車主具結辦理，毀損無法辨識者，仍需檢具警察報案證明)
The damaged license plate must be handed in. (The car owner may recognize the license plate if only two or less digits are missing. If the license plate has been damaged to the point that it cannot be recognized, a police report certificate must be submitted.)



我的微型電動二輪車行照不見了

My license for my mini electric two-wheel vehicle is gone!

要如何補發
How to apply for reissue?



當有需要補發文件時，請備妥資料如下
The following must be ready if document reissue is required.

1 身分證明文件 ID certificate

* 個人名義申請者 Individual applicant

繳驗車主國民身分證正本(或軍人身分證或僑民居留證)

Submit the official copy of the car owner's ID (or the soldier's ID or the expatriate's residence permit) for inspection.

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Whoever submits the copy of official document about approved registration submitted by the competent authority of the corporate and business entity (registration form included for the company) and the issued registration certificate (in the name of the business entity), shall submit the latest copy of business tax payment certificate of the business entity for inspection.

2 有效期間超過30日以上的強制汽車責任保險證 Motor insurance certificate with validity over 30 days



3 印章 Seal

4 行照規費150元/枚 NT\$ 150 for vehicle license

牌照登記書1紙15元

The new license registration form costs NT\$ 15.



行照補發會需要【查核違規】!

【Violation check】 is required for reissue of vehicle license!



我的微型電動二輪車需要換車牌！

I need to renew the license plate for the mini electric two-wheel vehicle!

該如何辦理
How to renew it?

若是車牌失竊，請攜帶以下資料，實車查核完成後換領新牌。

Please bring the following for the stolen license plate.
You may pick up the new license plate after real vehicle check.

1 身分證明文件

ID certificate

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繳驗車主國民身分證正本(或軍人身分證或僑民居留證)

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Whoever submits the copy of official document about approved registration submitted by the competent authority of the corporate and business entity (registration form included for the company) and the issued registration certificate (in the name of the business entity), shall submit the latest copy of business tax payment

2 異動登記書

Vehicle registration modification form

3 印章

Seal

4 行照

Vehicle license

5 警察機關報案證明單

Vehicle lost certificate

6 有效期間超過30日以上的強制汽車責任保險證

Motor insurance certificate with validity over 30 days



若是車牌損壞，請攜帶以下資料，實車查核完成後將損壞車牌繳回換領新牌

Please bring the following for the damaged license plate.
You may pick up the new license plate after handing in the damaged license plate after completing the real vehicle check.

1 身分證明文件

ID certificate

* 個人名義申請者 Individual applicant

繳驗車主國民身分證正本(或軍人身分證或僑民居留證)

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Vehicle registration modification form

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Vehicle license

5 有效期間超過30日以上的強制汽車責任保險證

Motor insurance certificate with validity over 30 days



我的微型電動二輪車失竊!!

My mini electric two-wheel vehicle has been stolen!

在監理所辦理註銷後警方通知尋獲了，要如何處理呢？

The police told me that it has been found after requiring revocation at the Motor Vehicles Office, what should I do?



請攜帶以下資料，辦理實車查核完成後換領新牌！

Please bring the following and pick up the new license plate after real vehicle check!

1 身分證明文件 ID certificate

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(registration form included for the company) and the issued registration certificate (in the name of the business entity), shall submit the latest copy of business tax payment certificate of the business entity for inspection.

2 印章 Seal

3 註銷異動登記書

Revocation of vehicle registration modification form

4 新領牌照登記書2張

Two new license registration forms

5 有效期間超過30日以上的強制汽車責任保險證

Motor insurance certificate with validity over 30 days

6 警方尋獲證明單

The proof of the vehicle being found by the police

車牌尋獲需繳回

The proof must be handed in after the vehicle is found.

我的微型電動二輪車要辦理報廢(繳銷)?

How to conduct disposal (revocation) for my mini electric two-wheel vehicle?



請攜帶以下資料，辦理報廢(繳銷)作業!

Please bring the following for disposal (revocation)!

1 身分證明文件

ID certificate

* 個人名義申請者 Individual applicant

繳驗車主國民身分證正本(或軍人身分證或僑民居留證)

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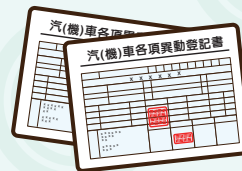
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2 異動登記書2張

Two vehicle registration modification form

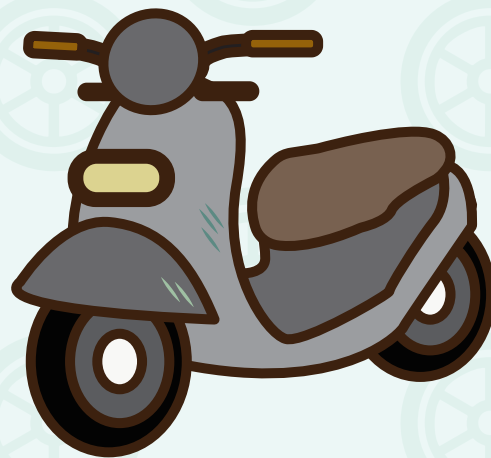
3 號牌1面

License plate AB55668



4 行車執照

vehicle license



查核違規。繳銷需帶車主印章!!

Violation check。

The car owner's seal is required for revocation.



公路總局廣告

Advertisement for Directorate General of Highways

微型電動二輪車領牌 有需要特別注意的事項嗎？

Pick up the license plate
for the mini electric two-wheel vehicle
Is there any precaution?

依道路交通管理處罰條例規定，應自111年11月30日起2年內完成

The license plate must be picked up in two years Starting from November 30, 2022 according to the Road Traffic Management and Penalty Act.

登記
Registration



領用
Pick up



懸掛牌照
Hanging the license plate

逾期未領用者，最重處罰新臺幣3,600元整。

Up to NT\$ 3,600 is fined for not picking up the license plate before expiration date.



移工身分購買微型電動二輪車， 需要雇主同意書嗎？

Does the foreign worker need a Consent letter from the employer to buy a mini electric two-wheel vehicle?



有三種情況，看是否需要雇主同意書！

There are three situations, see if you need the employer's consent!

- 全新微電車申請牌照須雇主同意書。

01 The consent letter from the employer is required for the license plate of a new mini electric two-wheel vehicle.

- 使用中且經審驗合格之微電車，首次申請牌照免雇主同意書。

02 The consent letter from the employer is not required when submitting the license application for a mini electric two-wheel vehicle in use and qualified under examination for the first time.

- 經申請牌照後再過戶，新車主為移工身分須雇主同意書。

03 The consent letter from the employer is required if the vehicle is transferred after submitting the license application and the new owner is a foreign worker.

您知道公路監理機關 針對微型電動二輪車 實車查核及領牌有提供到點服務？

Did you know that the highways supervision authority offers point-to-point service for real vehicle check and license pick-up of mini electric two-wheel vehicles?

依公路監理機關轄管分區，相關單位提出申請經該區公路監理機關排定服務時間及地點後，實施到點實車查核及領牌服務。

Based on the jurisdiction of the highway supervision authority, a relevant unit proposes the time and location of service scheduled by the highways supervision authority in the jurisdiction, and offers real vehicle check and license pick-up.

申請對象

Qualified applicant

轄區內公司行號、機關、團體、社區、機構、學校、鄉鎮公所及地方自治機關。

Business entity, authority, group, community, agency, school, township office and organ of self-government in the jurisdiction



查詢或使用手機
平板掃描QR code
Use a phone or
tablet to scan
the QR code.

申請窗口

Contact person for application

請洽所在地公路監理機關，聯繫窗口請上網

Contact your local highways supervision authority.

Please look up the contact

<https://bit.ly/3TmVfiM>

